



RSABI

Supporting People
in Scottish Agriculture

FOR 125 YEARS

Founded 1897

Join the

RSABI Board

Applicant Pack
Trustee

rsabi.org.uk/vacancies



Foreword

On behalf of all at RSABI I'd like to thank you very much for your interest in the work of RSABI and the opportunity to apply to be co-opted onto our board in 2024.

RSABI provides emotional, practical and financial support to people in the Scottish agricultural industry and our board is responsible for the charity's governance and strategy, and for making sure that the organisation is administered effectively.

We're looking for two individuals who are enthusiastic about the good work RSABI does and who would be happy to volunteer their experience and knowledge to support the effective running of the organisation.

In line with our trustee skills matrix, the particular skills we are seeking on this occasion are in depth knowledge of practical farming for one role and someone with strong agricultural policy knowledge for the other position.

Our newly co-opted trustees will play a very important role on the RSABI board at a crucial time for the charity in our mission to support people in need in Scottish agriculture.

We look forward to receiving applications for these roles and my thanks, again, for your interest in the work of RSABI.

James McLean,
Chair, RSABI



Trustee Role & Responsibilities

Statutory duties

- 1 To ensure that the organisation complies with rules and regulations as set out by OSCR, charity law, company law and any other relevant legislation or regulations.
- 2 To ensure that the organisation pursues its objects as defined in its governing document.
- 3 To ensure the organisation uses its resources exclusively in pursuance of its core objectives.
- 4 To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- 5 To safeguard the good name and values of the organisation.
- 6 To ensure the effective and efficient administration of the organisation.
- 7 To ensure the financial stability of the organisation.
- 8 To protect and manage the property of the charity and to ensure the proper investment of the charity's funds.
- 9 To appoint the Chief Executive officer and monitor his/her performance.

Other Trustee Responsibilities

In addition to the above statutory duties, each trustee should use any specific skills knowledge or experience they possess to help RSABI's Board of Trustees reach sound decisions and ensure the organisation fulfils its objects. This will involve:

- A** Attending Board and other meetings as appropriate.
- B** Participating in one or more Board subgroups as required.
- C** Scrutinising board papers and other communications.
- D** Leading discussions and providing guidance on new initiatives, particularly in areas where the Trustee has specific skills, knowledge or expertise.
- E** Abiding by RSABI's policies and procedures including the Safeguarding, Diversity and Equal Opportunities and Information Governance Policies, ensuring these are effectively implemented.
- F** Participate in activities to promote RSABI to our beneficiaries, funders and the wider public.
- G** Contributing on other issues or areas of special expertise.

Trustee/Co-opted Trustee Role Description

Person Specification and Requirements for this role.

- 1 A commitment to the aims and values of RSABI.
- 2 An understanding of the issues and challenges within the agricultural/rural sector in Scotland.
- 3 Ability to provide the level of commitment required for this role.
- 4 Experience of governance – desirable not essential.
- 5 Ability to work as a team.
- 6 Knowledge or experience in one or more of the following areas:
 - a Practical farming
 - b Agricultural policy

Application Process

To apply please send your CV and a covering letter explaining why you would like to join our board, and the skills and experience you would bring to recruitment@greenburn.org.uk.

For more information about the role, please email RSABI@greenburn.org.uk.

Application Timeline



Friday 8th December
Closing date for applications



w/c 8th January 2024
Interviews taking place

We welcome applications from under-represented groups. If you require any adjustments to assist with your application, please let us know.

